



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL

**DIVISION OF WATER**

89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

PHONE: (302) 739-9946  
FAX: (302) 739-8369

**Board of Certification for Wastewater Operators  
Tuesday, November 7, 2017  
DNREC, Richardson & Robbins Building  
Conference Room B172  
MEETING MINUTES**

**In Attendance:**

Board: Brian Blackburn, Jerry Esposito and Bryan Ashby  
DW: Nicole Smith and Faye Wheeler  
Public: Jeff Deats and Sarah Smith

**Chairman Brian Blackburn called the meeting to order at 9:00 a.m.**

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the October 3, 2017 meeting are approved as submitted.

**Old Business**

- **Start Action Notice (SAN)**
  - Lisa Vest is still working on completing Secretary's Order, hoping to have back to register by January 2018.
- **Chesapeake Bay Grant Funds for Training Upgrades**
  - Jeff Deats reports the committee is making slow progress. They have had difficulty in coordinating schedules. They are continuing to work on presentation materials and exam questions.
  - Questions from public regarding objectives not being given by DTCC specific for Level IV, not enough for class. (Speak with DTCC)
  - Board agrees to 250 questions for each level.

**New Business**

- **Continuing Education Course Approvals/Denials (October)**
  - Discussed DRWA Defensive Driving Class, Sarah Smith made plea for approval of this course, board still "denied".
- **Operator License Renewals/Certifications/Expirations October**
  - The Board reviewed renewals, certifications and expirations.

- **License certifications and renewals audit for October**
  - Six folders were reviewed by the Board – no issues were found.

**Meeting was adjourned at 9:35 a.m.**

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, December 5, 2017 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,  
Faye Wheeler, CAP